



Fees and Charges Information and Business Conditions
Subject to alteration

All Fees and charges are reviewed annually by School Council.

Application Form

Parents/Guardians make application for enrolment by completing an online Application for Admission Form and paying the Application Fee of \$55 (inclusive of GST). This fee covers administrative costs and is non-refundable. Payment of the Application Fee does not guarantee admission of a student to a place in the School.

Enrolment Fee

Admission of a student to a place in the School follows the successful completion of an interview, the acceptance of the Principal's offer of a place and the payment of a non-refundable Enrolment Fee of \$500 for the first child and \$250 for the second child, capped at \$750. For students entering Year 11 or Year 12, there is a 50% reduction in the Enrolment Fee. Payment of an Enrolment Fee is an undertaking to the School that the student will take up the place offered by the School and is non-refundable. Enrolment Fees are not tax deductible and not able to be offset against tuition fees.

Annual Fees 2024

Annual tuition fees are invoiced at the commencement of each academic year and there are several payment options available.

Annual Tuition Fees for 2024

Pre-Kindergarten 1 day ¹	\$2,070.00
Pre-Kindergarten 2 days ¹	\$2,830.00
Kindergarten 4 days ²	\$2,830.00
Pre-Primary - Year 6	\$2,725.00
Secondary (Year 7)	\$4,245.00
Secondary (Years 8 – 10)	\$4,900.00
Secondary (Years 11 – 12)	\$5,335.00

¹No Government funding received.

²Partial Government funding received.

Sibling Discounts – A Sibling discount is not applicable to Pre-Kindergarten students.

The following discount will apply against annual Tuition Fees:

- 10% Second student member of a family
- 20% Third student member of a family
- 30% Fourth and subsequent student members of a family

Other Charges (per annum)

Building Levy

\$450 per family (non-refundable)

Camps/Encounters (Cost TBC)

Year 5	\$420
Year 6	TBC
Year 7	\$550
Years 8 - 9	\$550
Year 10	\$650
Year 11 - 12	\$250

Camps/Encounters are compulsory for students and charged at the beginning of each year. Refunds are not normally provided unless a student is medically unfit in which case an insurance claim may be made by the parent/guardian.

P & F Levy

\$50 per family (non-refundable)

Primary Booklist

Kindergarten	\$180
Pre-Primary – Year 6	\$200

Service Levy

Pre-Kindergarten	\$120
Kindergarten	\$550
Pre-Primary – Year 1	\$780
Primary (Years 2 – 6)	\$880
Secondary (Years 7 – 12)	\$980

Secondary Textbook Levy

(As per booklist)

Subject Levy

Options and Subjects/Courses in Years 9 – 12 (as per booklist).

Device Program

Cost is dependent upon academic year (eg Year 7) and device program. An estimate can be provided upon request.

Bus Service

(Costs on Application)

Instrumental and Vocal Tuition

(Costs on Application)

Payment Options

Annual	2% Discount on Tuition Fees. 1 payment due: 30 January 2024
Bi-Annual	1% Discount on Tuition Fees. 2 payments due: 30 January 2024 and 15 July 2024
Per Term	4 payments due: 30 January 2024, 16 April 2024, 15 July 2024 and 8 October 2024
Payment Plan	\$20 Administration Fee applies (BPay, Direct Debit or EFT Payments only) Payments made February to November: 10 monthly, 20 fortnightly or 40 weekly payments

*All parents/guardians are expected to nominate a payment option by
Week 4 of Term 1.*

*BPAY and direct credits are accepted. Payment details are shown on the
bottom of your invoice.*

*Payment by Credit Card/Tap & Go will attract a 0.73% surcharge (fee
is subject to change and is determined by our bank).*

***Please note that cash payments are no longer accepted at
the School.***

Split Bill Arrangement

The School offers a split bill arrangement for parents/guardians. For information, please contact the Assistant Business Manager. Please note that having a split bill arrangement does not affect the liability of the parties who signed the Enrolment Conditions of Acceptance Form.

Late / Non-Payment

Parents/Guardians who are unable to pay fees by the due date must contact the Assistant Business Manager to make alternative arrangements or apply to the Business Manager for an extension of payment terms. If arrangements have not been made and the account is not paid by the due date or the payment is dishonoured, a late payment fee of \$15 will be incurred.

The School follows up all outstanding accounts with an interview with the Business Manager. Legal action for the recovery of outstanding fees is taken when school fees remain overdue. Costs, including commissions, fees and legal expenses are payable by the parent/guardian.

***It is School Council policy that No student may
commence a new term unless all payments falling due
under the chosen payment arrangement in the previous
term have been made by the end of that term.
The School will take into consideration special
circumstances.***

Update of Family Details

Parents/Guardians are requested to promptly advise the School of any changes to contact details, including street/postal address, email address and telephone numbers. Updates must be made in writing and forwarded to registrar@jwacs.wa.edu.au.

Secondary Assistance Scheme for students in Years 7 – 12: \$115 – Clothing Allowance, \$235 – Educational Allowance (subject to change).

A means tested assistance scheme administered by the Department of Education (WA) may be available to parents who hold eligible concession cards. It comprises an education program allowance and clothing allowance. Holders of a Centrelink Family Health Care Card, Centrelink Pensioner Concession Card or Veterans' Affairs Pensioner Concession Card **may be eligible**. The allowance is paid up to and including the year the student turns 18 years of age. **Application forms are available from Administration and must be submitted by the end of Term 1, 27 March 2024.**

Financial Assistance

Temporary financial assistance in the form of a discount against fees may be available when families experience short-term financial difficulty. If these circumstances arise, parents/guardians should make an appointment with the Business Manager in the first instance. A recommendation will be made to School Council. Such matters are treated in the strictest confidence.

Bursaries and Scholarships

The School offers Bursaries and Academic Scholarships. Applications will be invited through the School newsletter and social media in Semester 1. Please contact the Marketing and Community Engagement Office for more information.

Leave / Absence from the School

The School does not condone leave for holidays during term time. Leave for exceptional circumstances may be obtained by written application to the Principal. No reduction of fees will be made because of absence from the School, as costs incurred in maintaining the School are not lessened by the temporary absence of individual students.

Insurance

Personal accident insurance is provided for all students of the School. Details are available from the Assistant Business Manager. The School does not accept responsibility for theft or damage to personal effects and property damage incurred by students.

Notice of Withdrawal

The Principal must be given **a full term's notice in writing** prior to the withdrawal of a student from the School. In default of such notice, 50% of a term's Tuition Fees will be charged.

Re-Enrolment Fee

A re-enrolment fee of \$250 per family will be charged prior to acceptance of re-enrolment.

Contact Us - Finance Department 2024

Mr Derek Heatherly, Business Manager
Mrs Karen Hildebrandt, Assistant Business Manager
Mrs Blanaid Joncour, Finance Officer
Mrs Sonja Morfitt, Business Manager's Secretary