

Café Assistant – Part-Time Position

Position Description

JWACS is seeking a friendly and dependable Café Assistant to join our dynamic school Café team. This part-time role will commence in 2026 and is offered as student term-time only, working Wednesdays and Thursdays from 8:30 AM to 1:30 PM.

As a Café Assistant, you will assist with food preparation and service, uphold strict hygiene standards, and help ensure the smooth operation of the Café. Previous experience in a café or canteen environment is desirable.

Discover JWACS

JWACS is member of the AngliSchools network, a collective of schools committed to delivering high quality, values-based education.

We are a co-educational Pre-Kindergarten to Year 12-day school, nestled in the picturesque foothills of the Darling Range in Perth's south-east. Proudly Anglican, the School fosters excellence and care within an inclusive environment underpinned by Christian values.

At the heart of JWACS is a strong, supportive community. Our students are respectful and engaged, and the school is known for its culture of connection, aspiration and achievement.

Why Join Us?

- We foster an inclusive and diverse culture where every staff member is respected, included and recognised for the unique role they play in our shared success.
- We work as a team where collaboration is at the heart of what we do.
- We value our staff and actively support their ability to balance professional responsibilities with personal wellbeing.
- We are invested in the development of our staff, actively supporting professional learning and career progression.
- We offer a competitive remuneration.
- We offer generous fee discounts for staff with children enrolled across the AngliSchools network.

Selection Criteria:

We are seeking an individual who:

- Actively supports the Mission, Vision and Ethos and Core Values of AngliSchools and John Wollaston Anglican Community School.
- Actively supports and promotes a strong child safety culture.
- Demonstrates strong knowledge of food safety and the ability to follow strict food safety protocols.
- Demonstrates an awareness of allergen management and labelling.
- Demonstrates a positive “can do” attitude.
- Is punctual, organised, and able to multitask in a fast-paced environment.
- Demonstrates the ability to follow directions and work collaboratively.



Essential Requirements:

Applicants must hold or be willing to obtain:

- A Food Safety Certificate
- A valid Working with Children Check
- A Nationally Coordinated Criminal History Check dated within six months.
- A current Driver's Licence

Application Instructions:

All applications must be marked Attention: The Principal and emailed to

employment@jwacs.wa.edu.au

Applications must include:

- A cover letter introducing yourself and your interest in the position.
- A resume with the contact details of three referees.

Applications close at **9:00am on Monday 8 December**.